

**REDDING RANCHERIA
TRIBAL GOVERNMENT POLICIES**

Chapter TP 6-800

Technical Assistance and Support

June 8, 2010

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Index

| <u>Text</u> | <u>Page</u> |
|---|--------------------|
| SECTION 1: PURPOSE | 2 |
| SECTION 2: BACKGROUND AND INTENT | 2 |
| SECTION 3: DEFINITIONS (Reserved) | 2 |
| SECTION 4: DELEGATED AUTHORITY (Reserved) | 2 |
| SECTION 5: AUTHORIZED PROGRAMS AND SERVICES | 2 |
| SECTION 6: PRIORITIES | 3 |
| SECTION 7: EVALUATION | 3 |

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SECTION 1: PURPOSE

The purpose of this policy is to provide information and advice to tribal enterprises and program directors as needed to promote safety and preventive maintenance at all tribal locations.

SECTION 2: BACKGROUND AND INTENT

The Tribe requires that enterprise facilities conform to appropriate facility standards and meet the safety and maintenance standards of the Tribe. Enterprise managers will be charged with this responsibility.

A Preventive Maintenance Program shall be in place for all enterprise facilities. Each facility shall be monitored and annual reports submitted to the Public Works Department.

Public Works staff shall be available for technical assistance on a request basis. Enterprise Managers must formally request such services, specifying the nature of the service and anticipated time requirements.

If services can be provided without adversely affecting other Public Works responsibilities, they will be scheduled and provided on a cost reimbursement basis. Fees and resource transfers shall be coordinated with the Finance Department.

At the request of the enterprise manager, Public Works will provide routine inspections of the facility.

Each enterprise manager shall provide Public Works with the information needed to maintain the Tribe's facility database.

SECTION 3: DEFINITIONS (Reserved)

SECTION 4: DELEGATED AUTHORITY (Reserved)

SECTION 5: AUTHORIZED PROGRAMS AND SERVICES

(a) Technical Assistance

Advising, information sharing, training, and collaborating to improve the safety and maintenance of tribal facilities.

(b) Reporting

Developing, collecting and maintaining information on enterprise facilities.

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Chapter TP 6-800

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SECTION 6: PRIORITIES

The Director of Public Works must evaluate requests and determine if and when the work can be scheduled without compromising other responsibilities. Public Works may recommend other contractors if the department cannot respond adequately.

SECTION 7: EVALUATION

Inspections and the tribal facility database will determine effectiveness of the effort.

Legislative History:

Originally Adopted by Tribal Council Resolution #031-06-08-10, dated June 8, 2010.